



National Women's Business Council Research Fellow (Spring 2015)

Background:

The National Women's Business Council (NWBC) is searching for a **Research Fellow** to join the team for a three-month minimum term, beginning in January 2015 (specific start date flexible). For some context, the NWBC is a non-partisan federal advisory council created to serve as an independent source of advice and counsel to the President, Congress, and the U.S. Small Business Administration on issues of impact and importance to women business owners and entrepreneurs. The Research Fellow will support the Council's Research and Policy team on the mission-critical initiatives of the Council. This is a great opportunity for students looking to apply their knowledge of economics and government in a real-world setting. This fellowship is unpaid and based in Washington, DC. Minimum of 15 hours required per week in the office.

The position is open to all majors, but is particularly suitable for the following: economics, government, sociology, statistics, and other social sciences and quantitative fields.

Research Fellow duties:

The Fellow will work with the Director of Research and Policy and the Research Analyst to analyze data, conduct literature reviews for potential future research topics, curate existing research, and develop content for research deliverables such as fact sheets and issue briefs.

A successful candidate will:

- Have computer literacy, including basic research skills and familiarity with Microsoft Office, particularly with Microsoft Excel
- Be a team player with a positive attitude
- Have strong analytical skills and attention to detail
- Be committed to the organizational mission
- Have completed coursework in statistics

A competitive candidate will:

- Be familiar with statistical software (Stata preferred) from either coursework or another internship
- Have at least junior class standing (undergraduate)

To apply:

Please submit a resume and brief statement on why you are interested in this fellowship (maximum 500 words) to miriam.segal@nwbc.gov. Again, this fellowship is unpaid and based in Washington, DC, and we require at least 15 hours per week in the office.

More about the Council:

The NWBC was established via the Women's Business Ownership Act of 1988, HR 5050. Throughout the years, the NWBC has brought together women business owners, policymakers, bankers, representatives of women's business organizations and other stakeholders to identify the unique challenges facing women business owners and to formulate potential solutions.

As the government's only independent voice for women entrepreneurs, the NWBC's mission is two-fold:

1. to support and conduct groundbreaking research that provides insight into women business enterprises from startup to success, and
2. to share the findings to ultimately incite constructive action and policies.

Our research is centered on four key issues facing women business owners: access to capital, access to markets, job creation and growth, and data.